



Excess Credit Hours Appeal Form

Last Name		First Name	
FSU EMPLID		FSU Email	
First Term in College after High School		First Term at FSU	

Pursuant to FL Statute 1009.286, all courses should be included in a student's excess hours counter, including failed courses, dropped/withdrawn courses, repeated courses, and all credit hours accepted for transfer by FSU and applied to the student's bachelor's degree. The Florida Legislature has determined that only courses attempted or earned under the circumstances below should be excluded from a student's excess hours counter.

We only consider appeals for courses taken under the circumstances outlined below. Please check the description that applies and provide a statement of appeal below. Supporting documentation must be provided.

	Credits that are earned through AP, IB, AICE, CLEP, or high school dual enrollment.		Courses that are dropped due to personal hardship.
	Credits that are earned through an internship program.		Credits taken while active duty military.
	Credits that are required for certification or a certificate program this does not include courses for licensure (i.e., Accounting) or coursework that is built into a degree program (i.e., teaching).		Credit hours earned in military science courses as part of an ROTC program.
	Courses dropped or withdrawn for medical reasons.		Remedial and ESOL credit hours.
	Credits earned in pursuit of a double major/dual degree. Attach your degree plan for Schedule Planner signed by your advisor or Academic Dean.		Transfer credits that do not apply to the student's declared major when they initially enroll at FSU. (Appeals must be made within the first 12 months of enrollment.)

Please provide a brief explanation of your appeal. Include specific courses and terms where applicable.

Student Signature _____

Date _____