



FLORIDA STATE UNIVERSITY

Third Repeat Course Surcharge

Revised 3/7/2014

Third Repeat Surcharge Appeal requests must be submitted no later than the last day of classes for the term in which you are taking the course with a surcharge assessment.

Last Name	First Name	Middle Initial	FSUID
Street Address	City	State	Zip
Email Address	Phone Number		

Course Prefix-Number	First Attempt:	Semester/Year
	Second Attempt:	Semester/Year
	Third Attempt:	Semester/Year

I am requesting a refund/charge adjustment of my Third Repeat Course Surcharge under the special provision of University policy for the reasons below. Please explain in detail and attach documentation to substantiate your claim

Original request and supporting documentation must be filed with:
 Florida State University
 Office of the University Registrar
 A3900 University Center
 282 Champions Way
 P.O. Box 3062480
 Tallahassee, FL 32306-2480.

Student's Signature	Date
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