



Florida State University

Office of the University Registrar
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Excess Credit Hours Appeal Form

Last Name:		First Name:	
FSU EMPLID:		FSU Email:	
First Term in College after HS:		First Term at FSU:	

Pursuant to FL Statute 1009.286, all courses should be included in a student's excess hours counter, including failed courses, dropped/withdrawn courses, repeated courses, and all credit hours accepted for transfer by FSU and applied to the student's bachelor's degree. The Florida Legislature has determined that only courses attempted or earned under the circumstances below should be excluded from a student's excess hours counter.

Appeals will only be considered for courses taken in the circumstances outlined below. Please check the box and provide a statement of appeal below. Supporting documentation must be provided.

<input type="checkbox"/>	Credits that are earned through AP, IB, AICE, CLEP, or high school dual enrollment.	<input type="checkbox"/>	Courses that are dropped due to personal hardship.
<input type="checkbox"/>	Credits that are earned through an internship program.	<input type="checkbox"/>	Credits taken while active duty military.
<input type="checkbox"/>	Credits that are required for certification or a certificate program (this does not include courses for licensure (i.e., Accounting) or coursework that is built into a degree program (i.e., teaching).	<input type="checkbox"/>	Credit hours earned in military science courses as part of an ROTC program.
<input type="checkbox"/>	Courses dropped or withdrawn for medical reasons.	<input type="checkbox"/>	Remedial and ESOL credit hours.
<input type="checkbox"/>	Credits earned in pursuit of a double major/dual degree (use Double Major Dual Degree Appeals Form after 7th week of final term).	<input type="checkbox"/>	

Please provide a brief explanation of your appeal. Include specific courses and terms, where applicable.

Student Signature: _____ **Date:** _____