



FLORIDA STATE UNIVERSITY

# Third Repeat Course Surcharge

Revised 10/7/2008

Third Repeat Surcharge Appeal requests must be submitted no later than the last day of classes for the term in which you are taking the course with a surcharge assessment.

Last Name	First Name	Middle Initial	FSUID	FSUSN
Street Address		City	State	Zip
Email Address		Phone Number		

Course Prefix-Number	First Attempt:	Semester/Year
	Second Attempt:	Semester/Year
	Third Attempt:	Semester/Year

I am requesting a refund/charge adjustment of my Third Repeat Course Surcharge under the special provision of University policy for the reasons below. Please explain in detail and attach documentation to substantiate your claim

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Original request and supporting documentation must be filed with:  
 Florida State University  
 Office of the University Registrar  
 A3900 University Center  
 282 Champions Way  
 P.O. Box 3062480  
 Tallahassee, FL 32306-2480.

Student's Signature	Date
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